

Yan Chai Hospital Tung Chi Ying Memorial Secondary School
Application Form for S.1 Discretionary Place of 2027/2028

Student Name in Chinese		Student Name in English		Recent Photo
Identity Card No.		Place of Birth		
Age		Nationality		
Gender		Date of Birth	_____Y _____M _____D	
Contact number (1)		Contact number (2)		
Residential Address:				

School at present		Class			
		Student Record Number (STRN)			
Previous school (if any)		Class and Year			
Academic Performance and Conduct					
Term	Chinese	English	Mathematics	Conduct	Remarks
P.5 1 st term					
P.5 2 nd term					
P.6 1 st term					
Awards and achievements in Primary 5 and Primary 6 (if any) :					
1.					
2.					
3.					
Relatives/siblings at our school	Name :		Class :	Relationship :	
	Name :		Class :	Relationship :	

Parents/guardian (1)

Name : _____ Relationship : _____ Contact number: _____ Occupation : _____

Parents/guardian (2)

Name : _____ Relationship : _____ Contact number: _____ Occupation : _____

Yan Chai Hospital Tung Chi Ying Memorial Secondary School
Policy for Application for S.1 Discretionary Place of 2027/2028
Application Information

1. Dates to submit application: 4th January, 2027(Monday) – 18th January, 2027(Monday), both dates inclusive
2. Office hours: 8:00 a.m. – 5:00 p.m. from Monday to Friday
9:00 a.m.-12:00 p.m. on Saturday
3. Place for submission : Yan Chai Hospital Tung Chi Ying Memorial Secondary School (general office)
School Address : 210 Ma On Shan Road, Ma On Shan, New Territories
4. School Code: 485
5. Methods of Application :
 - (1) For parents registered as SSPA e-Platforms users and bound the account with “iAM Smart+, may submit DP application via the SSPA e-Platform. Parents making applications via the eSSPA do not have to upload the paper Application Form for Secondary One Discretionary Place.
 - (2) Parents may also submit DP applications **in person or the authorized person (with authorization letter presented)** using the paper “Application Form for Secondary One Discretionary Place” (Application Form) between 4th January, 2027(Monday) – 18th January, 2027(Monday), both dates inclusive (8:00 a.m. – 5:00 p.m. from Monday to Friday 9:00 a.m.-12:00 p.m. on Saturday). Application Documents to be submitted:
 - 1) Our school (TCY) S.1 Discretionary Place of 2027/2028 application form (with photo)
 - 2) Application Form for Secondary One Discretionary Place” (Application Form)
 - 3) Original and photocopies of the student applicant’s identity documents
 - 4) Original and photocopies of the student’s Primary 5 (whole year) and Primary 6 (term 1) examination reports
 - 5) Photocopies of outstanding achievement certificates apart from the examination reports (if any)
 - 6) Certified true copy of the document bearing the Student Record Number (STRN) issued by the Education Bureau.
 - 7) Enclosed ONE self-addressed envelope for the school to notify successful applicants of the children’s inclusion in the Successful Lists for Discretionary Place.
6. The EDB Application Form for Secondary One Discretionary Place (EDB’s Copy (in blue), School’s Copy (in green) and Parents’ Copy (in red) with all three parts intact, which carry the same School Name, School Code and Application Number.
7. After the EDB Application Form for Secondary One Discretionary Place has been received, the school will return parents the Parents’ Copy (in red) with the school chop present.
8. There is no need to provide recommendation letters from primary schools.
9. The school will notify parents of all successful applications of their children’s inclusion in the Successful List for Discretionary Places by post (the school letter with the self-addressed envelope and by phone on 31st March 2027 (Wednesday) (and not before).
10. For further enquiries, you are invited to visit our website <https://www.ychtcy.edu.hk> or contact the school office during office hours (8:00 a.m. – 5:00 p.m. from Monday to Friday 9:00a.m to 12:00p.m.) at 26409822. If our staff cannot answer the questions immediately, the school will contact the applicants or parents for follow-up. Also, teachers can provide a school tour and explain the school vision (Ternary Education – academics creativity and sports) and “TCY Through Train to the University Program”)

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Admission Information



School webpage

1. The S.1 Discretionary Place quotas: 30

2. Admission Criteria and Weightings 收生準則：

(a) Conduct (操行及態度)	30%
(b) Academic Performance (學業成績)	30%
(c) Interview Performance/Attitude/Appearance (面試表現/態度/儀容)	20%
(d) Extracurricular Activities/Extra Academic Activities/Award(s) (課外活動/學術活動及獎項)	15%
(e) Siblings studying in this school (有兄弟姊妹在本校就讀)	5%

3. Details for Interviews：

- (a) Dates of interview: between 15th February, 2027 (Monday) and 5th March, 2027 (Friday)
- (b) All the student applicants will be invited for an interview and will be notified by phone.
- (c) Individual face to face interview (no written examination)
- (d) Short-listing criteria (with all equal weightings)：
 - (i) Communication skill 溝通/應對技巧
 - (ii) Etiquette 禮儀
 - (iii) Holistic Development and Learning, including: extra-curricular activities and other learning achievement 體藝才能 (課外活動/學術活動的相關成績表現)
 - (iv) Parents / Guardian support 家長對子女的支援
- (e) When submitting the application form or during interview, student applicants need to present the documents：
 - (i) Original of the student applicant's identity documents
 - (ii) Original of the student's Primary 5 (whole year) and Primary 6 (term 1) examination reports (no need to provide recommendation letters from primary schools)
 - (iii) Original of the student's outstanding achievement certificates apart from the examination reports (if any)

Remarks:

- 1. The school will check whether the student applicants have filled in our school "Application Form for S.1 Discretionary Place of 2027/2028" and photocopies of identity documents and all necessary documents. Student applicant will be given our school information.
- 2. The school will check whether the Application Form for Secondary One Discretionary Place" is filled in with the school name and the school code. Having checked and done, the school will stamp the school chop. Parents needn't present their preference to school.
- 3. The school will return the Parents' Copy (in red) with the school chop present. The School's Copy (in green) and Parents' Copy (in red) will be handled and given to the vice-principal Ms. Liu for further follow-up. The school will notify the student applicants for a scheduled interview by phone.
- 4. The personal data provided by the applicant will be used by the school for processing applications for Secondary 1 Discretionary Places. If the application is unsuccessful, all relevant personal data will be destroyed by the school. The school may disclose the collected personal data to the Education Bureau for verification purposes. If the information provided is insufficient, the school may not be able to process your application.
- 5. For further enquiries, please contact the school office during office hours or email (office@ychtcy.edu.hk)